

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: December 10, 2020 at 6:30 pm

- 1. Call to Order:** Chairman Tom Christensen called the meeting to order at 6:31 pm
- 2 Pledge of Allegiance**
- 3 Roll Call, Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen, Ted Ritter and Tim Clark along with June Vogel clerk in room 4 of Community Center and 5 community members. Marion Janssen Treasurer in attendance via Zoom.us along with 7 community members.
- 4 Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Wednesday, December 9, 2020 before 6:30 pm.
- 5 Discussion /Action Items:**
 - a. Review MSA Plans for Peterson Road reconstruction.** Town board met this morning with Phil Kriesel from MSA to go over Peterson Road reconstruction; including water flow, trees to come down, garage in right of way, old road being used as driveway, road recognized by the county. Public concerns discussed about losing property, septic issues, water running to property and tree removal. Phil discussed design of asphalt to prevent water from coming to homes. Pavement of roads per town guidelines are now created at 20' wide; based from size of emergency vehicles, plow trucks. Prescriptive right away is 66' and is already there. Need to be resolved and decision on who is responsible for preparing for the road which are unique to this project: vacating and changing easement the old road (Peterson) so town does not have easement rights, lights being moved, moving pipe gateway, legal work, different easements to allow road to be where it is, asphalt to expand driveways. Cost per foot of this road is substantially higher than any other road done in town. Motion by Ritter that the next step in Peterson Road be to identify specific projects and costs associated with things that need to be done in order for the road project to be moved forward, inform property owners and ask for commitment to pay for expense and no consideration to moving forward until this is returned; second Clark. Discussion: Property owners should solicit bids and expenses that need to be done, not put on the town. If town does not commit to these projects getting done, it will not get done. They are small tasks, variability in estimates. Town could end up with easement if all property owners do not agree to vacate. Do not agree with current residents paying for town board mistakes of the past. By roll call vote: Christensen – no, Swenson – no, Cooper – no, Ritter – yes, Clark – yes. Motion fails.

Discussion of the next step: Peterson Road project is being fast tracked ahead of other roads in more dire repair. Town is committed with fixing Peterson Road but road build is queued to the future, paving is not scheduled. Town will maintain to plow and maintain the road. Motion by Christensen to hire MSA to provide town with map and legal description as it is built today and also with legal descriptions and to vacate Peterson Road as it was in the past which will also include easements, hire town's attorney to do the legal work that is necessary and cap this project at \$12,000 to come from fiscal year carry over 2020; second Swenson. Discussion: When we vacate the road, property owners have to give easement for future use. By roll call vote: Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes, Clark – yes.

- b. Approve a Health Insurance quote for Town employees for calendar year 2021.** Discussion on health insurance to town employees. Additional coverage for family members is now responsibility of employee. Increase coverage for dental, vision, changing plan or modifying for additional. Motion by Clark to keep medical as is; motion fails for lack of second. Motion by Ritter to stay with current health plan from WPS and adjust deductible with a health reimbursement document to cover the additional \$500 deductible; second Swenson. Discussion: None. By roll call vote: Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes, Clark – yes.

Will the town provide vision and dental coverage to town employees? Motion by Cooper to provide vision and dental coverage with employee package from Delta Dental as presented; second Clark. Discussion: None. By roll call vote: Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes, Clark – yes.

- c. Consider a recommendation to restructure the Independence Day Celebration Committee.** In 2019 the town adopted resolution to include town committees to be included under town's insurance.

Independence Day Celebration consists of 9 members and it is hard to get a quorum. Looking at restructuring to consist of 5 voting members; Cookie Lough as chair, June Vogel as cochair, Ted Ritter/Jim Swenson as town representative, Julaine Nampel as Chamber representative and Jeff Sauer as a citizen member. Other organizations named as advisory committee members. Will present this to Independence Day Celebration Committee later in December and present resolution to January town board meeting.

- d. **Schedule meetings to work on the Comprehensive Plan Review.** January 26, 2021 and January 27, 2021 6:00 pm in Community Center room 4.
- e. **Consider how to modify the “Budgets & Financial Statements” page of the Town’s website.** Nothing states this is required to be listed on website. Currently information is out of date. Christensen to bring reports to January meeting for review. Motion by Ritter to table 5e until January meeting; second Cooper. By roll call vote: Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes, Clark – yes.
- f. **Approve the snowmobile routes on Town roads for the BoBoen and Barnstormers Snowmobile Clubs.** Routes staying the same, no changes. Barnstormers groom Birch Springs Drive to Vandervort Park on Lost Lake Drive North and BoBoen grooms all other roads. Motion by Christensen to approve the roads presented for snowmobile routes with the change of Birch Springs Drive to Vandervort Park on Lost Lake Drive North for both BoBoen and Barnstormers; second Swenson. Discussion: None. By roll call vote: Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes, Clark – yes.
- g. **Discuss whether to go forward with the Community Wildfire Protection Committee.** The original reason to create this committee was as a requirement to receive a grant that would help with the cost of chipping at the yard waste facility. During the presentation on Nov. 24, 6:30 pm, by Laura Hayes of the DNR, Dept of Forestry, it was said the grant monies were not available to be used for existing yard waste facilities. Motion by Cooper to rescind the resolution SG 20-10-1 Community Wildfire Protection Committee; second Clark. Discussion: None. By roll call vote: Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes, Clark – yes.
- h. **Payment of the bills.** Motion by Swenson to pay the bills as presented; second Cooper. Discussion none. By roll call vote: Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes, Clark – yes.
- i. **Approval of past meeting minutes.** Motion by Ritter to approve 11/24/2020 6:45 Special Town Board Meeting; second Clark. Discussion none. By roll call vote: Swenson – yes, Cooper – yes, Christensen – yes, Ritter – abstain, Clark – yes.
- j. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss Public Works Department Personnel. (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.** Motion Christensen to adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss Public Works Department Personnel. (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility at 9:19 pm, second Cooper. By roll call vote: Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes, Clark – yes.
- k. **Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session.** Motion by Cooper to reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session at 9:49 pm; second by Ritter. By roll call vote: Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes, Clark – yes.

6. **Adjourn:** Mr Christensen adjourned the meeting at 9:50 pm

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor

